

**Government of Andhra Pradesh Commissionerate of Collegiate Education**

**Academic & Administrative Audit of Degree Colleges (2021-22)**

**Form - IV : Action Taken Report (To be filled by the Principal)**

Name of the College, Place, District: **GOVERNMENT DEGREE COLLEGE, SEETHAMPETA, PARVATHIPURAM MANDAL, DIST. SRI POTTURU**

| S.No | Criteria                                                | Recommendations by AA*                                                                                                                                                                                                                                                                                                                                                  | Action Taken |
|------|---------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| I    | CURRICULAR ASPECTS                                      | 1. Suggested to introduce more certificate courses and document them as per the NAAC format.<br>2. Advised to encourage students to take part in online courses.                                                                                                                                                                                                        |              |
| II   | TEACHING, LEARNING & EVALUATION                         | 1. Advised to use ICT tools as much as possible and maintain related documentation as per prescribed format.<br>3. Advised to conduct workshops, conferences and guest lectures in collaboration with the near-by institutions.<br>4. Advised to ensure proper maintenance of assignment records.<br>5. Advised to focus on research activities to the possible extent. |              |
| III  | RESEARCH INNOVATIONS AND EXTENSION                      | 1. Suggested to conduct faculty and student exchange programs with the near-by institutions.<br>2. Suggested to sensitize faculty members and students in using ICT resources.                                                                                                                                                                                          |              |
| IV   | INFRASTRUCTURE & LEARNING RESOURCES                     | 1. Advised to focus on making all the classrooms as digital ones using the existing infrastructural facilities.<br>3. Advised to focus on faculty contribution to LMS and to encourage students to use LMS.                                                                                                                                                             |              |
| V    | STUDENT SUPPORT AND PROGRESSION                         | 1. Advised to encourage students to pursue higher education.<br>2. Suggested to enhance employability skills for students by organizing programs through Career Guidance Cell.<br>3. Suggested to improve infrastructural facilities for Games and Sports.                                                                                                              |              |
| VI   | GOVERNANCE AND LEADERSHIP                               | 1. Advised to use IT infrastructure to digitalize records.<br>2. Suggested to maintain department level action plan.<br>3. Suggested to register alumni association.<br>4. Suggested to improve the feedback mechanism.                                                                                                                                                 |              |
| VII  | INSTITUTIONAL VALUES AND BEST PRACTICES                 | 1. Suggested to follow at least two best practices from each department with tangible benefits to the community.<br>2. Make sure to document the benefits in NAAC format.<br>3. Suggested to maintain records of best practices to encourage faculty to document.                                                                                                       |              |
| VIII | 2020-21 AAA RECOMMENDATIONS                             | 1. Create an maintain college website.<br>2. Advised to use ICT tools for teaching and learning activities.<br>3. Create an maintain college website.<br>4. Automatic library operations.<br>5. Register for Nlist usage.                                                                                                                                               |              |
| IX   | NAAC STATUS/STEPS TO BE TAKEN FOR BETTER NAAC GRADE     | 1. Current Grade: B (2.30)<br>2. Prepare AOA/As for the academic year 2021-22 and 2022-23.<br>3. Digitalize records for better grade.                                                                                                                                                                                                                                   |              |
| X    | NIRF STATUS/STEPS TO BE TAKEN FOR BETTER NAAC GRADE     | 1. NIRF Status - Participated.<br>2. Advised to increase student enrollment and improve faculty profile.<br>3. Suggested to focus on research and extension activities.                                                                                                                                                                                                 |              |
| XI   | SUGGESTIONS TO DEVELOP/STRENGTHEN THE COLLEGE           | 1. Suggested to utilize available funds to complete the ongoing infrastructural renovation on time.<br>3. Suggested to prepare documentation in prescribed formats and upload the same in college website                                                                                                                                                               |              |
| XII  | IMMEDIATE REQUIRMENT IF ANY TO OBTAIN BETTER NAAC GRADE | 1. Need to digitalize records as per NAAC format and present the same without any conspicuous deviations.                                                                                                                                                                                                                                                               |              |
| XIII | SUGGESTIONS TO RESOLVE                                  | 1. Try to utilize available funds and generate funding from local resources.<br>2. Engage Alumni association for better functioning of the college and extension activities.<br>3. Focus on conducting extra-curricular activities in collaborations with NGOs.                                                                                                         |              |
| XIV  | FEED BACK                                               | Good                                                                                                                                                                                                                                                                                                                                                                    |              |

AA\*: Academic Advisor

Name & Signature of the Vice - Principal

Date:

(Dr. G. Srinu)

G. Srinu 20/11/23.

1. RAVI KIRAN KUNDA REDDI

2. B. RATU

20/11/2023

20/11/2023